

ADMINISTRATIVE - INTERNAL USE ONLY

0928x88

MEMORANDUM FOR: Director of Information Technology

FROM: Royal E. Elmendorf
Director of Personnel

SUBJECT: Terminal Ports in the New Headquarters Building

Ed -

STAT 1. The Office of Personnel (OP) is in the process of completing a survey of ADP port requirements for our [] work stations in the New Headquarters Building. The survey is scheduled for completion within the week to meet the target date for our move. A concern that surfaced during the survey was that no terminal port would be installed at a work station unless designated hardware was available to put on the station. "Designated" was defined as hardware currently on inventory or on order at the time of survey.

2. As you are aware, OP is in the process of automating numerous operations and funding levels in FY 89 offer the opportunity to accomplish a great deal in the area of hardware procurement. Orders cannot be submitted until 1 October, therefore, any procurement after this date fall outside the "designated hardware" definition. In addition, we are advised that adding extra ports after we move to Headquarters will result in a \$3,000 surcharge.

3. OP's ultimate goal is to provide every work station with a terminal linked to the mainframe, and as resources become available, we will continue in that direction. Terminal to mainframe links at each work station will provide us maximum flexibility for developing and testing new on-line systems and adapting to organizational changes to meet new requirements. Therefore, I request a waiver to provide for wiring at each work station with access to the mainframe before we move into the building, even though hardware will not be available when we move.

STAT 4. Any additional information on this request should be directed to my Executive Officer, []

Royal E. Elmendorf

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D/OIT ROUTING

21 SEP 1988

SUSPENSE CONTROL

OFFICE	ACTION	INFO	SEEN
D			
DD			
EXO			
NANCY			
ROSE			
MARY			
C/CSG			
C/DG			
C/EG			
C/MG			
C/OG			
D/CSPO			
SADE			
C/A&TTS			
C/TSS			

DOCUMENT NO.

OIT 0928X-88

DOCUMENT DATE

15 Sep 88

SUSPENSE DATE

12 Oct 88

*REMARKS (TO UPDATE TRIS)

☐

RESPONSE

(DOC NO./DATE)

☐

TRANSFER ACTION TO

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NO ACTION REQUIRED

COMMENTS:

Action: RPS & Info copies: D/OIT, DD/OIT,